



Welcome to the first annual Oxford BiFest!

Important Information

Important Times:

- Oxford BiFest Reception Desk: 11am–8pm
- The Club's Bar (includes tea and coffee): 11am–11pm
- Food served from: 12.30–2.30pm

About the rooms and the University Club space:

- All rooms are accessible via a lift.
- Rooms RED, PURPLE and BLUE, and the Crafts Area, are upstairs on Floor +1.
- The Quiet Space is downstairs on Floor -1.
- The enclosed area outside in the front is designated for children, parents and friends.
- Smoking is permitted outside in the back of the building.

Sessions information:

- No one under the age of 18 is allowed in sessions marked [18].
 - If you arrive at a session to find a "session closed" sign, please respect the privacy of the session and do not enter. The discussion may have started or the room may have reached capacity.
 - Very rarely, session facilitators might ask for permission to record the conversation in order to write up notes afterwards. All in attendance must give permission for any recording. People **MUST NOT** make private recordings for their own use.
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BiFest Code of Conduct

We hope that Oxford BiFest will be a busy, exciting and diverse event. As a result, we need to ensure it is also a safe and enjoyable experience for everyone. We ask that all guests follow these guidelines:

Respect fellow BiFest-ers

- Everyone is welcome at BiFest, regardless of sexuality.
- Trans people are accepted as the gender they identify as. If you are unsure of someone's pronoun, do not be afraid to ask.
- Intolerance, of any kind, will not be tolerated.
- We ask that all behaviour is kept legal and decent. This is a public space so please act accordingly.

Keep to boundaries and respect personal space

- Please do not enter someone's personal space unless you are invited. It's always okay to ask, "Would you like a hug?" and it's always okay to say, "No, thank you."
- Remember, some people may have injuries you can't see: Be gentle if you do hug someone.
- No always means NO. If someone asks you to leave them alone, do so immediately.
- You should never feel pressured to do something you do not want to, nor should you ever pressure anyone else into anything.

Respect others privacy

- Please be aware that some people are not out to the world at large and their attendance at Oxford BiFest may be a necessary secret. Keep this in mind when discussing Oxford BiFest afterwards.
- If discussing anything that has been said or happened in workshops, do not identify the person(s) involved.
- If you are taking photographs, ensure you have the consent of everyone in the picture** (this includes those in the background). Always ask everyone again before publishing the pictures on the Internet (especially to sites like Facebook and LiveJournal).

What to do if there is a problem

- If you are getting unwanted attention from anyone, you can tell any of the organisers (they will be wearing something to identify themselves on the day) and we will politely tell them to stop. We will be happy to do this, even if you have not asked the person yourself.
- Any questions, comments or problems can be given to the Reception or any of the organisers.
- We will have a post box at Reception, where you may leave any message anonymously. It will be checked regularly throughout the day.

We fully expect and hope we will not have to, but if it is found necessary, we will ask a disruptive attendee to leave. The decision is final and no refund will be offered.